

**Cashiers United Methodist Church**  
**Job Description of Director of Family Ministry**

**Position Description:**

Date: 9/22/21

Position: Director of Family Ministry

Classification: Full- Time Hourly

Hours: 40 Hours/ week- flexible schedule

Qualifications: Must be a creative, independent, self-starter with a solid foundation of faith in Jesus Christ. College Degree preferred: Experience and/or education in theology and fundamentals of Christian Education. Be willing to work with children and adults from a variety of sociopolitical backgrounds in a loving and affirming way.

Responsible To: Senior Pastor

Support From: SPRC, Children, Youth and Family Team

Staff Responsible

To This position: none at this time

**Responsibilities:**

The Director of Family Ministry will work closely with the ½ day preschool director to assist the director in and outside the classroom.

Promote the preschool program in the community and explore opportunities for growing this ministry of the church.

Provide opportunities for the parents of our preschoolers to grow in their faith and form a community of support and encouragement.

Guide the church's outreach activities towards children and families in ways that build community and encourage family engagement within the life and ministry of the church.

Develop and Initiate outreach activities for families in the community through creative opportunities for parents and children to play, serve and encounter Christ as a family.

Teach parents how to talk with their children about faith and the fundamentals of what it means to be a follower of Jesus Christ and part of a Christian community.

Participate in community activities and in the local schools as a representative of Cashiers UMC and the universal church- i.e. City on a Hill, Fellowship of Christian Athletes, Bible Clubs, library story time and other community events around children and families.

Facilitate a weekly Youth program on Sunday afternoons building relationships with youth and their families. Teaching the fundamentals of faith in fun and engaging ways by creating an environment where youth will encounter the life changing presence of the Holy Spirit and learn how a relationship with Christ can impact and guide their life.

Build relationships with members of the church and community to enhance these activities and build supportive connections between the youth and adults in the church.

Maintain all aspects of safe sanctuary in accordance with Church policies

**Salary: 40,000/year**

**Benefits:** 11 paid holidays, vacation is earned ½ day per month for the first year of employment which will increase to 2 weeks per year after the first anniversary of hire date. 10 days of sick leave per year beginning after 90 days of employment- pro-rated for the first year. We also have a matching contribution retirement plan after one year of enrollment.

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Cashiers United Methodist Church is in search of a Full-Time Director of Family Ministry to work with children of all ages and their families to cultivate a culture of community between the families of children in our preschool and within the community as a whole. This person will work to enhance current ministries with children and youth and develop creative ways to engage families with young children in the community. Must be an independent, energetic, self-starter with a desire to build relationships, and share the love of Christ in fun and dynamic ways. College Degree preferred: Experience and/or education in theology and fundamentals of Christian Education desired. Please send resume and cover letter to [cumcmain@gmail.com](mailto:cumcmain@gmail.com)